



Regulations governing the conditions for receiving educational grants from the Swiss Private Schools Foundation (scholarship regulations)

of 21 January 2026 (as at 21 January 2026)¹

The Board of Trustees of the Swiss Private Schools Foundation issues these regulations based on Section V.2 of the Foundation Deed of 25 August 1987, the following regulations.

Art. 1 Principles for the granting of contributions

¹ The purpose of the Foundation is to award educational grants to pupils of member schools of the Federation of Swiss Private Schools.

² In principle, the annual income (including investment income) may be paid out in the form of educational grants. The Foundation Board may also decide to pay out educational grants from the Foundation's assets at the request of the Scholarship Commission.

³ The amount of the educational grant is between CHF 1,000.00 and CHF 4,000.00 per applicant. In the case of multi-year courses of study, recurring grants may be awarded, but the total amount may not exceed CHF 8,000.00 per applicant.

⁴ The Foundation Board may award a larger educational grant at most once every two calendar years, provided that this is justified by a special need for support due to exceptional achievements. In any case, the grant is limited to a maximum of CHF 15,000.

⁵ As the Foundation's funds are limited, there is no legal entitlement to a training grant, even if all requirements are met. Legal recourse is excluded.

⁶ The language regions of Switzerland shall be given appropriate consideration.

Art. 2 Requirements for the granting of contributions

¹ The following criteria must be met in order for a training grant to be awarded:

- a. The applicant attends a school that is a member of the Federation of Swiss Private Schools.
- b. The training must have already begun at the time of the Foundation Commission meeting (June and December) and must not yet have been completed.

¹ **This text is a machine translation of the German regulations. In the event of discrepancies between the different language versions, the German text shall prevail.**

- c. The training lasts at least one year.
- d. The applicant's financial situation justifies a training grant from the Swiss Private Schools Foundation.
- e. The applicant has never before been awarded a training grant from the Swiss Private Schools Foundation. In justified cases (e.g. further training required for professional practice after completion of the training for which a training grant was awarded), exceptions to this principle may be made, but these will be given second priority to the other applications submitted.

² The following principles apply to the assessment of the applicant's needs:

- a) The applicant's annual gross income must not exceed CHF 70,000.00, and they must not have any significant assets.
- b) As long as the parents have a duty to support the applicant (i.e. before completion of regular initial training), the parents' income and assets are included in the calculation. For families with another child in education, the amount increases to CHF 76,000.00, and for two further children in education to CHF 82,000.00.
- c) Other support contributions (e.g. cantonal education grants, scholarships from other foundations/institutions, contributions from relatives, etc.) are included in the calculation of gross annual income.

Art. 3 Submission of the application

¹ The application form must be completed in full and submitted together with copies of the following documents:

- a) Official confirmation of the income and financial situation of the applicant, their spouse and parents (e.g. tax assessment notice).
- b) Proof of educational grants/scholarships from the canton of residence or other foundations/institutions, if such grants/scholarships have been/are being paid.
- c) Confirmation from the school that the applicant has started their education.
- d) Copy of the last school report.
- e) If a larger educational grant within the meaning of Art. 1 para. 4 is requested: a detailed justification of the special need for support with corresponding evidence.

² The applicant is free to submit further documents.

³ The deadline for submitting the application form is 15 October and 15 April respectively. Late and incomplete applications will not be considered.

Art. 4 Review of the application and decision

- ¹ The office checks the applications for completeness. Complete applications submitted by the deadline are forwarded to the scholarship committee.
- ² The Foundation Commission reviews the applications and submits a proposal to the Foundation Board regarding the awarding of the educational grant.
- ³ The Foundation Board makes the final decision on each application.
- ⁴ The awarding of educational grants may be subject to certain conditions. In the case of recurring educational grants for multi-year courses of study, the applicant must submit a current tax assessment notice within the meaning of Art. 3 para. 1 lit. a in the following year without being asked to do so.

Art. 5 Payment of educational grants

- ¹ The educational grants awarded shall be paid to the school where the applicant is completing their education. The school in question shall reduce the school fees by the corresponding amount.
- ² In the case of recurring educational grants, payment shall be made in subsequent years after submission of the current documents on income and assets.

Art. 6 Confidentiality and storage of data

- ¹ The documents submitted as part of the application process shall be treated as strictly confidential. They shall only be made available to those persons who perform tasks within the framework of the process.
- ² The documents submitted as part of the application process shall be stored in electronic form by the administrative office for a period of 10 years and then destroyed.

Art. 7 Entry into force

These regulations shall enter into force immediately.